

Diocese of Clonfert
Ballinasloe & Creagh Parish

Invitation to experienced website designers to tender for development of Ballinasloe & Creagh Parish website and some related on-going website maintenance work

Dear Website Developer,

Ballinasloe & Creagh parish in the Diocese of Clonfert is seeking quotations from persons interested in developing a website for the parish.

If you are interested please forward a quotation to me via the email address below before Thursday 30th November 2017.

Our needs are as follows:

- (i) Registration of the “.ie” domain name we have chosen (this will be communicated to the successful bidder) on our behalf
- (ii) A homepage that honours the proposed website, i.e. as outlined in the attached page
- (iii) Creation of the pages identified as linkable from the homepage, i.e. with the exception of newsfeeds etc..
- (iv) Hosting on a secure server and identification of related cost per annum
- (v) Google Analytics
- (vi) Capacity for parish personnel and designated volunteers to update, adjust menu, add images, documents etc. via wordpress or a similar website development tool (please specify)
- (vii) Two two-hour training sessions through which parish personnel and designated volunteers will be skilled up vis-à-vis updating and modifying the website
- (viii) Provision of up to eight email accounts linked with the above domain name and daily back-up of same
- (ix) Ongoing website support (please specify cost and what we can anticipate from you / your company)
- (x) A website design that is easily accessible across different platforms and that is particularly sensitive to access via mobile phones and tablets
- (xi) Capacity to include online forms (but not needed at this time)
- (xii) Links to an agreed Church newsfeed and to daily Scripture readings (see attached page (please state related charges, if applicable)
- (xiii) Possibility of homepage connectivity with Facebook, Twitter and similar social media outlets (*very important consideration*)
- (xiv) Identification of two possible design templates that will contribute to the cohesive appearance of the website, particularly the homepage, assistance with the graphic design of the main banner on the homepage, and for both to convey a sense of the parish as a vibrant community of persons who place their faith in God and who seek to be supportive of one another.

The parish will provide the text and images for pages other than the homepage and the text for the homepage.

Your tender must include the domain names of two websites designed by you / your company that you currently host / support and the name, address and contact email / phone number of a referee associated with each website.

Please include VAT in your price.

Please identify the time scale to which you would work, if successful, and please specify your proposed starting and completion dates.

Bids to be presented by email to: stmichaelsballinasloe@eircom.net

You may attach a pdf file to the email if you wish.

Closing date: Thursday Nov. 30th 2017.

Informal enquiries to Justin Harkin @ 087 6171526 / Email: s.oearcain@gmail.com

Sincerely,

Fr. John

Very Rev. John Garvey PP
Ballinasloe & Creagh Parish
St. Michael's Presbytery,
Dunlo St.,
Ballinasloe,
Co. Galway.

